

Human Resource Management Department
REQUEST FOR APPOINTMENT / TRANSFER



Employee Name (Mr/Mrs/Miss/Ms):

Current Position:

Qualifications: ☐ Associate's Degree

☐ Bachelor's Degree

☐ Master's Degree

☐ other:

Employment History:

Type of Request:

☐ Appointment

From:

Post:

Current Salary:

Salary Scale:

☐ Transfer

To:

Post:

Recommended Salary:

Salary Scale:

Effective date:

Comments/Remarks:

Chief Personnel Officer (Ag. _____

Date: _____

☐ Supported

☐ Not Supported

☐ Deferred

Hon. Prime Minister: _____

Date: _____