

Request for Employment



Name:

Date of Birth:

Place of Birth:

Citizen of:

Ministry:

Department:

Recommended Position:

Recommended Wages:

Hours per week:

Effective Date:

Head from which wages will be paid:

Qualifications: ☐ Associate's Degree ☐ other:

Comments / Remarks:

Chief Personnel Officer (Ag.): _____ **Date:** _____

Availability of funds: ☐ Yes ☐ No

Comments/Remarks: _____

Financial Secretary: _____ **Date:** _____